

# APPLICATION FOR BIOFUEL EXPRESS CARD



## 1. INFORMATION ABOUT THE CORPORATION

<b>Company name</b>	
<b>VAT no.</b>	
<b>Address</b>	
<b>Zip code</b>	<b>City</b>
<b>Country</b>	

## 2. CONTACT INFORMATION

<b>First name</b>
<b>Last name</b>
<b>E-mail</b>
<b>Phone number</b>
<b>Cell phone number</b>
<b>E-mail for invoices</b>
<b>E-mail for price messages</b>

## 3. LIST PRICE DISCOUNT

B100 Biodiesel RME <i>Premium</i>	SEK
HVO100 Renewable Diesel	SEK
Diesel	SEK
AdBlue	SEK

All prices are in SEK per liter including VAT valid at Biofuel Express tank stations in Sweden.

## 4. CREDIT AND INVOICING

Payment terms, net	15 Days
Expected purchase per month	Liters

Invoicing is sent on e-mail via a PDF-file.

## 5. EXTRA SERVICES

Daily transaction file via email (CVS file) Yes

Summary transaction file with invoice (CSV file) Yes

Biofuel Express reporting every month Yes

The above services are offered free of charge to ensure the best possible overview.

## 6. CARD INFORMATION

### 6.1 VEHICLE CARD (Primary)

How many Vehicle cards would you like to order?

Sub No.	Vehicle number/Invoice ID
	E.g., name or vehicle number. Max. 15 characters. For inclusion of VAT insert the vehicle's registration no.
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	

All primary cards are set up with PIN codes and KM entry and gives access to fuel with: B100 Biodiesel RME *Premium*, HVO100 Renewable Diesel, Diesel and AdBlue.

Note that it is not possible to select a PIN code. After the card application has been approved, a PIN code is sent by electronic letter to the company.

Do you wish 2-card system? Yes

If yes, also fill out section 6.2.

### 6.2 DRIVER CARD

How many Driver cards do you need?

Sub No.	Driver's name
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	

# CARD REGULATIONS FOR BIOFUEL EXPRESS CARD

## 1. Parties/Definition

Biofuel Express AB (Biofuel Express): The account holder's contracting party, creditor.

Account Holder: The person who applied for and received an account. Cardholder: Person for whom the card is issued or who has a credit card.

Credit Card: Biofuel Express Card.

## 2. Places for purchase / validity

Biofuel Express Card is valid as payment for the purchase of products in accordance with current account regulations in Sweden at any time associated sales places at the moment: Biofuel Express all sales places.

## 3. Application for account

Application for an account is made by Biofuel Express. Before an account is assigned, a usual credit check is performed. If an account is assigned, a credit card will be issued according to the application submitted to the account holder.

## 4. Usage of Credit Card

The account holder must ensure that the Credit Card is only used by the cardholder and in accordance with the applicable account regulations for Biofuel Express Card.

## 5. Responsibility for debits

The account holder is responsible for the purchases, interest and fees charged to the account and is responsible for ensuring that the credit limit granted is not exceeded.

## 6. Account purchases

When the Credit Card is used for automatic payment, the use of the card in combination with the personal code is considered a receipt for the purchase.

## 7. Cards are Biofuel Express' property

Credit Cards are Biofuel Express property and when the account is closed, the account holder / cardholder is also terminated, the account holder is settled, or upon request returned immediately to Biofuel Express.

## 8. Complaints

Complaints about goods or services must be submitted to Biofuel Express immediately. In this case, the receipt or credit note in question must be provided.

## 9. Terms for invoicing and payment

### 9.1 Invoicing

Invoicing of purchases takes place on the 15th and last day of each month. The invoice contains all incoming transactions after invoicing in the previous period. Payment must be received by Biofuel Express no later than the due date stated on the invoice. General payment period is currently 15 days.

### 9.2 Summary invoice with appendices per sub number

The invoice is issued as a summary invoice with an attachment per Credit Card (sub no.). The specification on attached invoices reports the date of purchase, place of purchase, product type, volume, and amount.

### 10. Late payment, non-payment or exceeded credit limit

In the event of late payment, Biofuel Express is entitled to charge interest on arrears in accordance with the current interest rate currently applied by Biofuel Express to 12%. If the credit limit is exceeded, the account holder does not comply with the prescribed payment, or if the account holder otherwise does not fulfill its obligations under these account provisions, Biofuel Express has the right to terminate the account agreement with immediate effect and demand payment of all outstanding debt plus interest and costs. In such cases, the account may not be used for further purchases. Biofuel Express reserves the right to block the credit card(s) for further purchases when it is considered reasonable. In the event of non-payment, Biofuel Express has the right to charge a statutory reminder at any time and demand fees of SEK 60 respectively 180 to close the account without prior notice, whereby the entire account debt is immediately due for payment. Biofuel Express also has the right to block the credit card for

further purchases when deemed reasonable. Registration in the misuse register can take place in cases where credit is terminated due to severely neglected payment obligation, severely exceeded credit limit or due to credit given under incorrect conditions.

## 11. Changed terms

After the account holder has been notified via e.g. An invoice or letter, Biofuel Express may change the applicable terms and conditions, such as fees and interest rates applicable to the account. By continuing to use the account card, the account holder is deemed to have accepted such terms and fees.

## 12. Storage of cards and codes

The credit card is a security document and must be kept in the same secure way as e.g., money and checks. The cardholder must thus:

- keep the credit card in a secure manner, e.g. Do not store the credit card in an unsupervised vehicle, as there is a risk of using the credit card unauthorized
- store the personal code securely or destroy it completely so that the connection between the credit card and the code cannot become unauthorized
- Never keep notes of the code together with your credit card or in your wallet, bag, glove compartment or likewise. Memorize the code!

## 13. Lost / stolen cards, wrong transactions, and unauthorized usage of cards

The account holder must immediately notify Biofuel Express by contacting the Biofuel Express customer center tel.: +46 (0) 418 495 120, if:

- a credit card is lost or stolen;
- a replacement card has not been received;
- there is a suspicion that an unauthorized person has access to a credit card or code; and
- it is suspected that the credit card has been used unauthorized without the approval of the account holder or cardholder.

If a credit card has been reported stolen or lost, Biofuel Express will block the credit card and issue a replacement card. If there is a credit card reported as stolen or lost, it must not be used, but must be immediately cut into two parts and destroyed.

The account holder is responsible for payment for all purchases made with the personal code and for other purchases until the time when Biofuel Express receives notification of loss of the credit card.

The account holder must cooperate with Biofuel Express to investigate unauthorized use of credit cards, which includes, but is not limited to, providing a copy of the police report, submitting a signed written certificate of the incident and / or other evidence held by the account holder and provided by Biofuel Express. may reasonably require. Where Biofuel Express is obliged to do so, Biofuel Express may provide information about the account holder's and cardholder's activities to relevant authorities

## 14. Change of name, address, or ownership

In the event of a change of name, address, or company name and in the event of a change of ownership, Biofuel Express must be notified in writing immediately. The Account Holder is responsible for the consequences of not providing such information. In the absence of information, the account holder is also responsible for payment that has arisen after the change.

## 15. Personal data and information management

### 15.1 Responsibility

Biofuel Express collects and processes personal information in accordance with applicable law.

Biofuel Express is responsible for the personal information collected in connection with the Biofuel Express Card. If you have any questions, please contact:

Biofuel Express AB  
Föreningsgatan 217  
261 51 Landskrona, Sweden  
Tel: +46 (0) 418-495 120, Fax: +46 (0) 418-495 121  
E-mail: [mail@biofuel-express.com](mailto:mail@biofuel-express.com)

### 15.2 Personal data management

Biofuel Express collects personal information about the account holder's management staff and the cardholder for:

- The application form for credit cards and other documents which the account holder provides,
- Credit reporting companies and antifraud companies
- through the communication with Biofuel Express of the account

holder, account holder's management staff and the cardholder (e.g. telephone number);

(iv) all surveys, questionnaires, and contests in which the Account Holder, the Account Holder's Managers and the Cardholder participate or respond to, and all marketing offers accepted by the Account Holder, the Account Holder's Managers and the Cardholder; and

(v) third parties, such as marketing lists, that Biofuel Express legally receives from subsidiaries.

## 15.3 Purpose

The purpose of Biofuel Express' processing of personal data and storage of information is:

- to be able to fulfill obligations under the Accounting Regulations, to market other goods or services provided from time to time by Biofuel Express, and to be able to manage invoicing itself or through another company;
- to use, process and analyse information about the account holder, the account holder's managers, and the cardholder to develop reports that can help Biofuel Express assess the account holder's creditworthiness, maintain efficient purchasing routines, and calculate tank volumes. Biofuel Express treats these reports confidentially and reserves the right to destroy copies thereof at any time;
- to use, process and analyse credit card data to develop risk management models, procedures and policies and / or to make decisions about how the account holder's accounts are to be managed (e.g. to approve transactions);
- exchange information about the account holder, the account holder's managers, and the cardholder with antifraud authorities.

## 15.4 Reason for process

Biofuel Express processes information about the account holder, the account holder's executives and the cardholder either based on such persons who have given their consent for the stated purposes, in order to comply with a legal or contractual obligation, or because the processing is necessary on the basis of a balance of interests. Where Biofuel Express' Legitimate interests are weighed against the interests of the registered.

## 15.5 Access to data

The account holder must take all necessary measures to inform the account holder's managers and the cardholder before personal data is processed by Biofuel Express and must ensure that the account holder's managers and the cardholder are aware of the right to:

- obtain information on the personal data processed by Biofuel Express and to obtain a copy of the data on request;
- obtain a register extract once a year free of charge;
- have incorrect personal data corrected and, in some cases, deleted;
- object to the processing of certain personal data and request that the processing be restricted;
- collect personal data in machine-readable format under certain conditions and to transfer the data to another party responsible for personal data;
- request access to personal data; and
- report dissatisfaction with the processing of personal data to the Data Inspectorate, which is the responsible supervisory authority.

The account holder must inform the account holder's management and the cardholder of Biofuel Express' contact information in order to be able to note which personal data is being processed and request a copy of the information.

Further information on the processing of personal data and rights arising from such processing is available on the Biofuel Express website.

## 15.5 Safety

Biofuel Express takes appropriate technical and organisational security measures to protect personal data from loss and unauthorized access. Biofuel Express regularly reviews company policies and processes to ensure that the systems are safe and secure.

## 15.6 How long is personal data stored

Biofuel Express stores the personal data for as long as it is necessary for the purpose of the processing and that Biofuel Express is able to fulfill its obligations under law or agreement.

## 16. Force majeure and limitation of liability

Biofuel Express is not responsible for damages from war, mobilization or military conscription to an equivalent extent, terrorism, sabotage, general or local labour dispute, machine damage and other unforeseen obstacles to production, fire, flood, natural disaster, requisition,

seizure, government decision, trade , payment or currency restrictions, riots, epidemics, lack of means of transport, general shortage of goods, restrictions on the supply of electricity, electricity or data and telecommunications and other similar events and other circumstances beyond the control of Biofuel Express. Damage that may occur in other cases is only compensated by Biofuel Express to the extent that the damage is caused by the negligence of Biofuel Express. Biofuel Express is not responsible for indirect damages or losses.

## 17. Transfer

Biofuel Express reserves the right to freely transfer its rights and obligations under these Account Regulations.

Account holders are not entitled to transfer their rights or obligations under these account provisions, either in whole or in part, to third parties.

## 18. Validity period

The account agreement expires one month after the account holder or Biofuel Express has terminated the agreement in writing. If incorrect information about the account holder has been provided, or the facts of the credit assessment have subsequently changed, or the account holder does not fulfill its obligations under these account provisions, Biofuel Express may terminate the account agreement with immediate effect or lower the credit limit. In connection with this, Biofuel Express has the right to block all account holders' credit cards issued by Biofuel Express. At the end, the account rules apply correspondingly as long as the debt remains in the account.

## 19. Applicable law and jurisdiction

Swedish law applies to the account regulations.

Any disputes must be settled by a Swedish court.

### Biofuel Express AB

Föreningsgatan 217  
261 51 Landskrona  
[www.biofuel-express.com](http://www.biofuel-express.com)

If you have any questions, please feel free to contact the Biofuel Express Customer Center:  
Tel: +46 (0) 418-495 120, Fax +46 (0) 418-495 121  
E-mail: [mail@biofuel-express.com](mailto:mail@biofuel-express.com)

Blocking the Biofuel Express Card, Tel. +46 (0) 418-495 120

*Account regulations apply from 2019*